

**Marie Madison Horticulture Scholarship of the Benton County Master Gardener Association  
Application Instructions**

**About this Scholarship**

The purpose of this scholarship is to encourage and enhance the academic study of horticulture, botany, and plant science. It is a non-renewable \$1,000 scholarship. More than one scholarship may be awarded, depending upon available funds.

**Eligibility:** The scholarship is open to any college student who:

- is a matriculated, registered student at Linn-Benton Community College or Oregon State University,
- has declared a major in botany, horticulture, and/or plant science,
- has successfully completed at least 24 college credits, and
- has demonstrated interest and involvement in activities that promote sustainable gardening through community service and/or public education.

*\*BCMGA Board members, Scholarship Committee members, and their family members are not eligible to apply.*

**Application Elements**

**1. Application Form:**

Applicants must complete and submit the application form.

Application forms are available at the address listed below and online at: [www.bentonmg.org](http://www.bentonmg.org)

**2. Written Statement:**

The applicant shall provide a written statement describing the applicant's involvement in an academic project or community activity demonstrating the applicant's interest in the fields of horticulture, botany, and/or plant science.

The written statement should be no more than one (1) page in length and no more than 500 words. The statement must be presented on 8½ x 11 inch paper using a 10- or 12-point font size and one-inch margins. The applicants should use "Written Statement" as the title. The applicant's name should appear in the top, right-hand corner.

The applicant has also has the option to submit one (1) page of captioned photographs of the project or activity being described. No people should appear in the photographs. Photographs are optional and will not be returned.

**3. Letters of Recommendation:**

One (1) letter of recommendation is required which is from an instructor of a horticulture or plant science course the applicant has attended or from a supervisor if the work is in the field of plant science or horticulture. The reference must be mailed directly and postmarked by the application deadline. Family members are not eligible as references.

**4. College Transcript:**

The applicant shall provide a copy of college transcripts, including winter term grades, and must sign the following declaration: *I certify that all of the information furnished on this form and submitted to the committee is true and complete and correct to the best of my knowledge. I understand that such information is confidential and subject to verification by the Marie Madison Scholarship Committee.*

**Extended Deadline:**

All application materials described above must be mailed to The Marie Madison Scholarship Committee at the address listed below and postmarked by **April 13, 2020**.

**Submitting the Application:**

Application materials may be sent by mail or delivered by hand and may not be submitted electronically. However, letters of recommendation must be sent directly by the person providing the reference.

Submission Address: Marie Madison Scholarship Committee, BCMGA  
OSU Extension Office--Benton County  
5060 SW Philomath Blvd #197  
Corvallis, OR 97333

**Determination:**

Selection of the scholarship recipient will be based on the *application, written statement, community involvement, transcripts, letters of recommendation, and future plans*. Eligibility is not based on need.

Determination of this scholarship shall be made without discrimination based on race, color, religion, sex, sexual orientation, national origin, age, marital status, or disability. No family members of Scholarship Committee members or the Benton County Master Gardener™ Association Board of Directors (voting or non-voting) shall be eligible for consideration of this scholarship.

**Marie Madison Horticulture Scholarship**  
 Benton County Master Gardener Association  
**Application**

**Personal Information**

Name \_\_\_\_\_ Today's Date: \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone (\_\_\_\_) \_\_\_\_\_ email \_\_\_\_\_

**Educational Information**

Degree Sought: \_\_\_\_\_  
 Name of College/University: \_\_\_\_\_

**Summary of relevant courses taken**

Classes	Term

(Use an additional page as needed.)

**School, Community, and Volunteer Activities (relevant to horticulture and/or botany)**

Activity	Position Held	Weeks per Year	Year

(Use an additional page as needed.)

**Honors and Awards (relevant to horticulture and/or botany)**

Award	Awarding Organization	Year

(Use an additional page as needed.)

**How did you hear about the Marie Madison Horticulture Scholarship?**

\_\_\_\_\_

**Reference Information**

One (1) Letter of Recommendation is required to complete the application. Additionally, please list two references below and give the name, address, and phone number of each.

Reference 1: \_\_\_\_\_

Reference 2: \_\_\_\_\_

**Disbursement of Scholarship Funds**

The scholarship award will be disbursed directly to the student's college/university.

Note: Accepting the scholarship allows BCMGA to use the recipient's name, his/her college, and major in press releases.

**Certification**

I certify that all of the information furnished on this form is true, complete and correct to the best of my knowledge. I understand that such information is confidential and subject to verification by the Marie Madison Scholarship Committee.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Marie Madison Horticulture Scholarship**  
Benton County Master Gardener Association  
OSU Extension Office--Benton County  
5060 SW Philomath Blvd #197  
Corvallis, OR 97333

**Request for Letter of Recommendation**

Applicant: Please provide a copy of this page to your reference.

Name of Scholarship Applicant \_\_\_\_\_

**Applicant Reference**

The student named above is applying for the Marie Madison Horticulture Scholarship from the Benton County Master Gardener™ Association. Your name has been submitted as a reference.

We ask that you provide the scholarship committee with a letter of recommendation on behalf of the applicant that includes the following:

- Circumstances under which you know the applicant
- Comments on the applicant's interest, ability, and potential in the fields of horticulture, botany, and/or plant science
- Additional information you believe to be pertinent for our consideration

Please return your letter to the scholarship committee at the above address. It must be received by April 13, 2020. Your letter must be mailed separately and not included in the application packet.

Your cooperation is appreciated. The applicant's file will not be complete without your letter of recommendation. If you have any questions, please contact Master Gardener™ Program Support, at the OSU Extension Office, Benton County at (541) 766-6750.

Thank you,

Marie Madison Scholarship Committee  
Benton County Master Gardener™ Association