Marie Madison Horticulture Scholarship of the Benton County Master Gardener Association
Application Instructions

About this Scholarship
The purpose of this scholarship is to encourage and enhance the academic study of horticulture, botany, and plant science. It is a non-renewable $1,000 scholarship. More than one scholarship may be awarded, depending upon available funds.

Eligibility: The scholarship is open to any college student who:

- is a matriculated, registered student at Linn-Benton Community College or Oregon State University,
- has declared a major in botany, horticulture, and/or plant science,
- has successfully completed at least 24 college credits, and
- has demonstrated interest and involvement in activities that promote sustainable gardening through community service and/or public education.

*BCMGA Board members, Scholarship Committee members, and their family members are not eligible to apply.

Application Elements
1. Application Form:
 Applicants must complete and submit the application form. Application forms are available at the address listed below and online at: www.bentonmg.org

2. Written Statement:
The applicant shall provide a written statement describing the applicant’s involvement in an academic project or community activity demonstrating the applicant’s interest in the fields of horticulture, botany, and/or plant science.

The written statement should be no more than one (1) page in length and no more than 500 words. The statement must be presented on 8½ x 11 inch paper using a 10- or 12-point font size and one-inch margins. The applicants should use “Written Statement” as the title. The applicant’s name should appear in the top, right-hand corner.

The applicant has also has the option to submit one (1) page of captioned photographs of the project or activity being described. No people should appear in the photographs. Photographs are optional and will not be returned.

3. Letters of Recommendation:
One (1) letter of recommendation is required which is from an instructor of a horticulture or plant science course the applicant has attended or from a supervisor if the work is in the field of plant science or horticulture. The reference must be mailed directly and postmarked by the application deadline. Family members are not eligible as references.

4. College Transcript:
The applicant shall provide a copy of college transcripts, including winter term grades, and must sign the following declaration: I certify that all of the information furnished on this form and submitted to the committee is true and complete and correct to the best of my knowledge. I understand that such information is confidential and subject to verification by the Marie Madison Scholarship Committee.

Extended Deadline:
All application materials described above must be mailed to The Marie Madison Scholarship Committee at the address listed below and postmarked by April 13, 2020.

Submitting the Application:
Application materials may be sent by mail or delivered by hand and may not be submitted electronically. However, letters of recommendation must be sent directly by the person providing the reference.

Submission Address: Marie Madison Scholarship Committee, BCMGA
OSU Extension Office--Benton County
5060 SW Philomath Blvd #197
Corvallis, OR 97333

Determination:
Selection of the scholarship recipient will be based on the application, written statement, community involvement, transcripts, letters of recommendation, and future plans. Eligibility is not based on need.

Determination of this scholarship shall be made without discrimination based on race, color, religion, sex, sexual orientation, national origin, age, marital status, or disability. No family members of Scholarship Committee members or the Benton County Master Gardener Association Board of Directors (voting or non-voting) shall be eligible for consideration of this scholarship.
Marie Madison Horticulture Scholarship
Benton County Master Gardener Association
Application

Personal Information
Name ____________________________ Today’s Date: __________
Street Address ____________________________
City ____________________________ County ____________________________ State ______ Zip ______
Phone (___) ____________________________ email ____________________________

Educational Information
Degree Sought: ____________________________
Name of College/University: ____________________________

Summary of relevant courses taken

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<th>Term</th>
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(Use an additional page as needed.)

School, Community, and Volunteer Activities (relevant to horticulture and/or botany)

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<th>Activity</th>
<th>Position Held</th>
<th>Weeks per Year</th>
<th>Year</th>
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Honors and Awards (relevant to horticulture and/or botany)

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<th>Award</th>
<th>Awarding Organization</th>
<th>Year</th>
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How did you hear about the Marie Madison Horticulture Scholarship?
________________________________________________________________________

Reference Information
One (1) Letter of Recommendation is required to complete the application. Additionally, please list two references below and give the name, address, and phone number of each.

Reference 1: ____________________________________________________________
Reference 2: ____________________________________________________________
Disbursement of Scholarship Funds
The scholarship award will be disbursed directly to the student’s college/university.
Note: Accepting the scholarship allows BCMGA to use the recipient's name, his/her college, and major in press releases.

Certification
I certify that all of the information furnished on this form is true, complete and correct to the best of my knowledge. I understand that such information is confidential and subject to verification by the Marie Madison Scholarship Committee.

Signature: _____________________________ Date: ___________________________
Marie Madison Horticulture Scholarship
Benton County Master Gardener Association
OSU Extension Office--Benton County
5060 SW Philomath Blvd #197
Corvallis, OR 97333

Request for Letter of Recommendation

Applicant: Please provide a copy of this page to your reference.

Name of Scholarship Applicant _________________________________________

Applicant Reference

The student named above is applying for the Marie Madison Horticulture Scholarship from the Benton County Master Gardener™ Association. Your name has been submitted as a reference.

We ask that you provide the scholarship committee with a letter of recommendation on behalf of the applicant that includes the following:

- Circumstances under which you know the applicant
- Comments on the applicant's interest, ability, and potential in the fields of horticulture, botany, and/or plant science
- Additional information you believe to be pertinent for our consideration

Please return your letter to the scholarship committee at the above address. It must be received by April 13, 2020. Your letter must be mailed separately and not included in the application packet.

Your cooperation is appreciated. The applicant's file will not be complete without your letter of recommendation. If you have any questions, please contact Master Gardener™ Program Support, at the OSU Extension Office, Benton County at (541) 766-6750.

Thank you,

Marie Madison Scholarship Committee
Benton County Master Gardener™ Association